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25 APR 1962

MEMORANDUM FOR: Administrative Officer, Office of the Comptroller
SUBJECT : Volume of Finance Activity - Central Processing
Branch

1. Confirming our conversation of 19 April 1962, it is requested that the Office of the Comptroller survey the volume of finance work being conducted in the Central Processing Branch of the Office of Personnel.

2. If the survey shows that the volume of work is of such a nature as to warrant the assignment of an additional person to the Central Processing Branch, the Office of Personnel will request that an appropriate SF Careerist be assigned.


Chief, Administrative Unit
Office of Personnel

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